

Use of Artificial Intelligence in this Class

Academic Integrity: Academic misconduct is present in academic work wherever AI assistance has been used when unauthorized or when authorized but not disclosed as required. Such behavior is considered deceitful and a violation of UAB's shared commitment to truth and academic integrity. Deceit constitutes academic misconduct and is subject to review according to UAB's Academic Integrity Code.

Expect Changes: The developments around generative AI are in flux, and the rules expressed in this syllabus may need to change on short notice. This may affect the contents of assignments and their evaluation.

Attribution and Documentation: As a student at UAB, you are expected to follow these guidelines whenever you use AI in the course (including allowed uses):

- **Attribution:** You take full responsibility for any AI-influenced material as if you had produced it yourself. Ideas must be attributed and facts must be true and verifiable.
- **Documentation:** A portion of your term grade may evaluate your documentation of AI use throughout the course. By keeping track of your AI use and sharing your experiences, we all gain understanding, identify potential issues in this rapidly changing field, and discover better ways to use resources effectively.

Generative AI (Artificial Intelligence that can produce content) is now widely available to produce text, images, and other media. I encourage the use of such AI resources to inform yourself about the field, to understand the contributions that AI can make, and to help your learning. However, for this course, please follow these guidelines:

1. **An AI cannot pass this course.** Any AI-generated submissions cannot achieve a passing grade. This is necessary to ensure you are competent in the real world, whether in academia, research, the workplace, or other domains of society.
2. **Only limited uses of AI are allowed for course assignments.** This is because the assignments are designed to promote both critical thinking and reflection, fostering analytical reasoning, professional judgment, and self-awareness integral to learning about the research process. These assignments ask students to evaluate ideas, integrate course concepts, and make meaning by connecting academic content with their own learning and understanding. Using AI for these assignments can undermine the authenticity of this work, as it may generate responses that lack genuine insight, reduce understanding of complex ideas, and fail to capture an individual's unique perspective and reasoning process. This can ultimately hinder the development of critical reflection and professional judgment skills, which are essential in fields like social work, where understanding one's biases, values, and experiences, and how they shape practice, is crucial for ethical and effective work.
3. **Limited AI Uses That Are Allowed (With Disclosure):** Students may use AI tools for limited support tasks, only if fully disclosed and only when the AI is not producing the substance of the assignment. Allowed uses include:

- Spelling and grammar checks (e.g., proofreading, clarity suggestions).
 - Drafting an outline or generating organizational suggestions (e.g., possible headings, a structure for an argument).
 - Study support (e.g., generating practice questions, explaining terms, summarizing *your own* notes).
 - Important: Even when AI is used for allowed support tasks, the final written submission must be your original writing and must reflect your own analysis and reflection.
4. **Minimum disclosure expectation:** If you use AI for spelling/grammar or outlining, you must:
 - State the tool used (e.g., ChatGPT, Grammarly, Copilot)
 - Describe what you used it for (e.g., “outline only,” “grammar check only”)
 - Include the AI output you used (e.g., paste the outline or list of suggested edits) by uploading a document with the output in the Assignment Comments section in Canvas when submitting the assignment.
 5. **AI Uses That Are Not Allowed:** Unless I explicitly authorize it for a specific assignment, the following uses are not permitted:
 - Generating any portion of the written content you submit (paragraphs, reflections, responses, critiques, summaries, or discussion posts).
 - Rewriting or paraphrasing your draft in a way that substantially changes wording, voice, or content (beyond minor proofreading).
 - Generating citations, references, or “evidence” that you have not personally verified.
 - Producing “final answers” that you then lightly edit and submit as your own.
 6. By submitting an assignment in this course, you attest that the work reflects **your own original authorship and thinking and that any AI use followed the course policy**. If you used AI in permitted ways (e.g., spelling/grammar checks or outlining), you must **disclose the tool, describe how it was used, and include the relevant AI output**. To support consistent and fair evaluation, I have reviewed AI-generated samples and patterns related to course assignments and may compare submissions to these benchmarks when questions about originality or undisclosed AI use arise.
 7. **Consequences:** Using AI in unauthorized ways, or using AI in authorized ways without disclosure, may be treated as academic misconduct and handled according to UAB’s Academic Integrity Code. Assignments that include AI-generated written content may receive a non-passing grade.

How to create an AI Use and Disclosure Statement for this Course

Limited use of generative AI tools is permitted only for support purposes and must be fully transparent. AI tools may not be used to generate the substantive content of any written assignment, including analysis, interpretation, synthesis, or reflection. All written assignments must include an AI Statement, regardless of whether AI tools were used. Please refer to the course policy on the [Use of Artificial Intelligence in this Class](#).

Required AI Statement: Students must include an AI Statement at the end of each written assignment (before the reference list or in a clearly labeled section).

If AI tools were used, the AI Statement must clearly state:

- The AI tool(s) used (e.g., ChatGPT, Grammarly, Copilot)
- How the tool was used (e.g., outlining, grammar or clarity support only)
- Confirmation that all AI-generated material was reviewed, edited, and verified by the student

If AI tools were not used, students must still include an AI Statement stating that no AI was used.

Example AI Statements:

- “I used ChatGPT to generate an initial outline for this paper and Grammarly to support grammar and clarity. All analysis, interpretation, and final writing are my own.”
- “I did not use generative AI tools in completing this assignment.”

Sharing AI-Generated Output (Required When AI Is Used): When AI tools are used for permitted support purposes (such as outlining or editing suggestions), students must also share the AI-generated output they relied on using one of the two options below.

Option 1: Shareable Link to AI Output

Some AI tools offer a feature that lets users generate a shareable link to a conversation or output. Look for a share button or icon within the AI tool. Important notes:

- Some links may not be persistent or stable over time
- If you delete the AI conversation from your account, the link may no longer work
- Access may depend on platform policies or future changes

Students are strongly encouraged to save or download a copy of their prompts and AI output to their local device, even when using a shareable link.

Option 2: Upload a Separate AI Output Document (Preferred for Reliability)

Students may instead upload a separate document containing the AI-generated output used for the assignment. This document must:

- Include the relevant prompts and AI-generated output
- Be clearly labeled (e.g., *AI Output – Outline Support*)
- Be uploaded in the *Assignment Comments* section in Canvas at the time the assignment is submitted

AI Use Disclosure: This AI policy incorporates required language and guidance from my institution. I also used ChatGPT as a writing support tool to review the document for clarity, spelling, and grammar. All decisions about content, interpretation, and application reflect my professional judgment and responsibility as the instructor.